

# IAHCE GUIDEBOOK UPDATES/ADDITIONS

August 11, 2011

- Preface - Triennial Resolutions - Correct spelling of Resolutions
- Preface - Add in next to last paragraph - “if one is lost but we encourage you to print off your own copy from the website or the pages you need”.
- Table of Contents - Dates changed per Updates/Additions listed below.
- Page 1-2 - Current State Board members. Change date at bottom to 2011.
- Page 3 - Last period in the first paragraph should not be underlined.
- Page 5 - Line 3, add Certified Volunteer Hours and change date at bottom to 2011.
- Page 6 - Add County to title and Educator misspelled - Education
- Page 9 - Add County to title
- Page 11 - **Bold** - Sentence “Criteria to be completed with documentation for EACH.
- Page 11 - #5 - Add “another county or counties in planning and presenting a lesson or event.”
- Page 11- #6 - Omit word “gained”.
- Page 11 - #12 - Change sentence to read “For a presenter who spoke on an IAHCE County of Study.” Add 2011 at the bottom of page.
- Page 12 - Fourth sentence from the bottom “Information will be verified. Submit necessary proof for all points. Should be in **Bold** print.
- Page 17 - #3 should be #4 and #4 should be #5.
- Page 20 - Add County to title.
- Page 21 - Update form for Secretary Report
- Page 22 - Add County to title.
- Page 22b - Under “Mail to” **Treasurer** is misspelled. (add r)
- Page 23-24 - Add County to title.
- Page 25 - Add County to title. Add “Encourage creative writing” under Printed Arts.
- Page 29 & 30 - Add County to title.
- Page 34 - Add County to title. Under B. the last word of the sentence should be skills.
- Page 35 - Add County to title.
- Page 42 - Add County to title. #4, change first sentence to read “return one copy of your”. Add 2011 to bottom of page.
- Page 43 & 44 - Add County to title.
- Page 49 - Add Certified Volunteer Hours with “#1. Hours” underneath.
- Page 51 - On #2 add (page 52 does not count in these pages). Add #5. Programs considered for awards may only be reported once. Change #5 to #6. Replace 2009 to 2011.
- Page 57 - Add to #1 “Recipient of IAHCE Scholarship be a current resident off Illinois regardless of whether they attend school in Illinois.” Replace 2010 to 2011.
- Page 59 - Under List your Work Experience add “Attach two non-family letters of recommendation.” Replace 2010 with 2011.
- Page 60 - 4th paragraph, next to last word should be “through education.”
- Page 62 - Current Support Fund Advisory Committee. Change date at bottom to 2011.
- Page 63b - Under Publicity #1, countries should be counties.
- Page 67 & 68 - Updated Sales Items and Order Blank. Both dates at bottom should be 2011.
- Page 69a - Page updated
- Page 74 - Add to the first #4 “not previously reported. Names of people with hours over 1000 for current year will be in the newsletter. Previous years will count for individual to receive certificate and seals.” Add to #5 “Turn in your Individual Volunteer Service Summary (pg.75 of Guidebook) to your county CVH Chairman (these will stay in your county)”. Replace #6 with “The County CVH chairman will fill out the County Volunteer Hours (CVH) Summary (pg. 76 of Guidebook) and mail” the County CVH Summary to your IAHCE CVH/Sales Chairman listed on page 1 of this Guidebook by January 31<sup>st</sup>. Date at the bottom should be 2011.
- Page 75 - Updated and change to 2011 at bottom.