

IAHCE PRESIDENT'S AWARD GUIDELINES

PURPOSE: To give recognition to County HCE educational programs which best represent the goals of the IAHCE organization.

To encourage County Education Committees to set goals and objectives and to follow up programs with proper evaluations.

To encourage networking with other educational organizations, agencies, and non-members.

AWARDS:

Each IAHCE Education Director will present a Grand Award to the county with the most outstanding Educational program from each category. (eg. One from Family Issues; one from International, etc.) Certificates will be awarded to counties from each District from the subcategories. The awards will be given only if the quality of the entries merit same. Awards will be chosen from statewide IAHCE Report Forms completed on programs from the previous year. **These forms must be submitted/postmarked by January 31st.**

PROGRAM CATEGORIES:

Community Outreach

1. Citizenship
2. Environment
3. Safety
4. Special Activity

Cultural Enrichment

1. Textile & Clothing
2. Heritage Skills
3. Special Activity

Family Issues

1. Family Living
2. Health, Food & Nutrition
3. Special Activity

International

1. Country of Study
2. Other International Country Study
3. Special International Event

Public Relations

1. HCE Week
2. Public Relations
3. Special Activity

Membership

1. Activities
2. Special Activity

AWARD PRESENTATIONS: Award winners will be recognized at Annual Conference.

SUPPLEMENTL MATERIALS:

Submit supplementary materials, such as program booklets, original published articles and/or advertisements and pictures which will help to tell the story. The printed names and dates (from publication) of the articles are required. **DO NOT WRITE OR UNDERLINE ON ANY PORTION OF THE ARTICLE.** You must also include the publication figures and photographs, for instance - one of the speaker, one of the displays and one showing the audience.

(GUIDELINES CONTINUED)

ELIGIBILITY AND APPLICATION: Only countywide activities completed before the January 31st postmark deadline will be considered. To be eligible, a program must be planned and carried out by the County HCE organization.

**Winners will be selected from the IAHCE Report Forms only,** submitted on forms provided by IAHCE and mailed to the Education Committee Director of IAHCE responsible for that category. See the inside front cover of the current State Newsletter for the names and addresses of the Education Directors. A copy of the IAHCE Report Form is on page 52 of this Guidebook.

\*\*\*NOTE: There are no awards given to county presidents or first vice presidents—only to Education Directors and to the Second Vice President for Special Activities.

\*\*\*NOTE: Please limit the number of pages in your report to ten (10) pages which can be double sided.

JUDGING:

President's Awards will be judged under the direction of the appropriate IAHCE Education Committee Director on the basis of:

1. The importance of the **OBJECTIVES** to the county /state program.----- 10 points
2. The **QUALITY** of the project plans and their execution.-----25 points
3. The **ACCOMPLISHMENTS AND EVALUATION**-----25 points
4. The **COMPLETENESS AND NEATNESS**-----20 points
5. **THE SUPPLEMENTARY MATERIALS** -----20 points

**REMEMBER – THE DEADLINE FOR MAILING THESE REPORTS IS:  
JANUARY 31ST!**

GOOD LUCK!

SUGGESTIONS FOR FILLING OUT REPORT FORMS

1. PROGRAM CATEGORY:

Select the category that best fits your program/project. If the Education Director feels your entry should be in another category, she (he) will consider the entry there also, but you need not submit duplicate materials for more than one category.

2. When answering items A, B, C and D you may use additional paper (other than the Report Form) to explain your program, **but do not forget to send in the Report Form.** Please attach photos, articles, etc. to a standard size paper. **PLEASE LIMIT THE NUMBER OF PAGES IN YOUR REPORT - INCLUDING PHOTOS - TO ONLY TEN (10) PAGES WHICH CAN BE DOUBLESIDED.**
3. Combine the Report Form and supplemental materials in a folder or lightweight notebook and send them to the **EDUCATION DIRECTOR** of the category selected or to the County Second Vice President for their Special Activities.
4. Reports are to be sent in by **JANUARY 31st**, but you may complete and send in the Report Form after your program/project is completed while the information is fresh in your mind.
5. Use your imagination! Have fun working on this!

IAHCE REPORT FORM  
FOR PRESIDENT'S AWARDS

PROGRAM CATEGORY \_\_\_\_\_

IAHCE DISTRICT \_\_\_\_\_ COUNTY \_\_\_\_\_

REPORT PREPARED BY \_\_\_\_\_ TITLE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

TOTAL HCE MEMBERSHIP \_\_\_\_\_ POPULATION OF COUNTY \_\_\_\_\_

A. **WHAT WAS THE PROJECT:** Briefly describe your most successful program/project for this calendar year in the IAHCE Education Program category state above. (Example – International in Country of Study; Community Outreach in Safety, etc.)

B. **WHY DID YOU DO THIS:** List specific objectives.

C. **WHAT DID YOU DO:** How did you accomplish your objectives? Did you network with another organization? Who? Why?

D. **EVALUATION:** What were the end results? (Evaluate the accomplishments.) Briefly explain how each objective was met and describe changes in people/community as a result of the program. How many people did you reach?

E. **SUPPLEMENMTAL MATERIAL:** Materials showing accomplishments, (pictures, articles, brochures, etc.).